

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
December 18, 2019**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Vice President Jennifer Parks, Mrs. Esther Lites, Mr. Donald Deigh, Mr. Darren Burrell, Mr. John Metts, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Deputy Chief Joseph Gabe, Borough Engineer Erin Porter & Borough Solicitor Charles Gibbs. Ms. Ruby Munden was absent.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

Motion made by Mrs. Parks; 2nd by Mrs. Lites to hire Christopher Izzi as a Part Time Police Officer. Motion carries 8-0.

Motion made by Mr. Burrell; 2nd by Mrs. Lites to hire Mrs. Lites to hire Derrick Raymond as a Part Time Police Officer. Motion carries 8-0.

Mayor Thomas performed the swearing in of all the officers.

PUBLIC COMMENT:

None.

ENGINEERS REPORT:

See Attached.

Motion made by Mrs. Parks; 2nd by Mr. McKenna to approve Resolution 2019-007 (CDBG Projects). Motion carries 8-0.

Motion to accept the Engineer's Report made by Mr. Deigh; 2nd by Mrs. Parks. Motion carries 8-0.

MAYORS REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mrs. Lites; 2nd by Mrs. Parks. Motion carries 8-0.

APPROVAL OF MINUTES (11/20/2019):

Motion made by Mr. Deigh; 2nd by Mr. Burrell. Motion carries 8-0.

NEW BUSINESS:

- a. **2020 Final Budget:** Motion made by Mr. Deigh; 2nd by Mr. McKenna to approve the 2020 Final Budget. Motion carries 8-0.
- b. **Ordinance #792 (2020 Tax Levy):** Motion made by Mrs. Parks; 2nd by Mr. Deigh. Motion carries 8-0.
- c. **Resolution 2019-006 (TAN 2020):** Motion made by Mr. Deigh; 2nd by Mr. McKenna. Motion carries 8-0.
- d. **Permission to advertise 2020 Re-organization Meeting:** Motion made by Mr. Deigh; 2nd by Mr. Burrell. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: Discussed the year 2020.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report.
- e. William Penn School District Report: No Report
- f. Ordinance/Zoning: See attached.
- g. Community Relations: Senior Brunch & Day with Santa.
- h. Municipal Services: No Report
- i. Public Safety: Part Time Officers.
- j. Recreation: No Report
- k. Finance: Motion made by Mrs. Lites; 2nd by Mrs. Parks to approve the bills for the month of December. Motion carries 8-0.
Solicitors Report: No Report.

Motion to accept all reports made by Mrs. Parks; 2nd by Mrs. Lites. Motion carries 8-0.

ADJOURNMENT

Motion made by Mrs. Parks; 2nd by Mr. Deigh. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: December 18, 2019
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru December 13, 2019

FY 2017 CDBG – Development of the soccer field

The silt fence has been installed in advance of the project start-up. We are meeting with the contractor on site early next week and will have an update then.

FY 2019 CDBG – Sanitary Sewer Improvements at Golf Road

The contractor, Eagle Contracting Inc., has been awarded the bid. We are in the process of preparing and executing contracts.

FY 2020 CDBG – Applications are due in the beginning of January. The Borough is able to apply for two projects. It is recommended we continue with the replacement of the sanitary sewer on Golf Road as one of the projects. Public input will be obtained on December 18, 2019 at 7:00PM.

2018 PA Small Water and Sewer Grant

We can begin the sewer replacement in the Chestnut St area whenever the Borough is ready to authorize it. This is a reimbursement grant. The Borough must pay the contractor first, and then request reimbursement.

Ordinary Street and Sewer Maintenance

A to U has ordered the inlet box for the inlet at Crestview/Southridge. They are also replacing the inlet on the opposite side of the street.

The contractor, A.F. Damon, has fixed the patch on Ridge Avenue opposite of Borough Hall.

MS4 Separate Storm Sewer Permit

The annual report was submitted to DEP.

Main Street Intersection Improvements

Intersection improvements are being proposed at the intersections of Main Street at 5th and 6th Streets. Can this project use the same traffic detour plan as was used several years ago for the new railroad crossing “diamond plates” installed by CSX RR? That detour used Borough streets Church Lane, S. 70th St., and Woodland Ave. Please verify with police and other agencies if the same route is acceptable.

Stormwater Tip:

More Salt does not equal more melting snow. Follow product instructions when spreading deicing material and give it time to work. Sweep up any material remaining after the snow/ice melts.

Code Office Report – November 2019

- 1) Violation Notices Sent – 862
- 2) Resale Inspections – 12
- 3) Rental Inspections – 53
- 4) Commercial Inspections – 5
- 5) Building Permits – 11
- 6) Electrical Permits – 4
- 7) Plumbing Permits – 5
- 8) Mechanical Permits – 2
- 9) Miscellaneous Complaints – 765
- 10) Zoning Hearings – 0
- 11) Health Inspections – 0

We currently have over 1,600 Citations in District Court.

Mailings for 2020 Single Family Rental & Apartment License will be mailed out this month.

We are currently finishing the citations for no rental license 2019.

Tax Collector's Monthly Report to Taxing Districts
For the Month of November, 2019
Darby Borough Taxing District

0.00

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER	
1: Balance Collectable- Beginning of Month	707,036.63	22,456.69	11,250.32	284,200.00	363,701.52	
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable	707,036.63	22,456.69	11,250.32	284,200.00	363,701.52	
4: Less Face Collections for the Month	20,690.26	657.52	329.38	8,120.00	11,929.14	
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month	686,346.37	21,799.17	10,920.94	276,080.00	351,772.38	
B: RECONCILIATION OF CASH COLLECTED						
9: Face Amount of Collections - must agree with line 4	20,690.26	657.52	329.38	8,120.00	11,929.14	
10: Plus: Penalties	-2,069.06	65.78	32.97	812.00	1,192.92	
11: Less: Discounts						
+/- Over/Under Payments	177.87					
12: Total Cash Collected per Column	18,799.07	723.30	362.35	8,932.00	13,122.06	
13: Total Cash Collected - (12A+12B+12C+12D)						41,938.73

* Attach any supporting Documentation Required by your Taxing District

C: PAYMENT OF TAXES

RES095D-2

14: Amount Remitted During the Month

TRANSACTION #	AMOUNT
1104	-12,812.39
1113	-2,122.29
1114	-1,462.05
1116	-1,162.55
1119	-5,424.04
1121	-1,735.43
1125	-5,938.92
1126	-1,771.13
BN06	-4,904.32
BN07	-5,520.11
CC28	-1,594.62
CC29	-1,629.02
TOTAL:	-46,076.87

15: Amount Paid with this Report Applicable to this Reporting Month		Transaction #
16: Total Remitted This Month		
17: List, Other Adjustments		
Parcel	Name	Amount

18: Interest Earnings (if applicable) \$ _____

Julian Sheorgood
Tax Collector

12/5/19
Date

Taxing District Use (Optional)

Carryover from Previous Month \$ _____
 Amount Collected this Month \$ _____
 Less Amount Paid this Month \$ _____
 Ending Balance \$ _____

I verify this is a complete and accurate reporting of the balance collectable. Taxes Collected and Remitted for the month

Received by: _____ Title: _____ Date _____
 I acknowledge receipt of the report

November Chief's Report

Dear Mr. President, Board of Directors, and General Membership,

During the month of November the company responded to 85 calls for service. These calls included 2 working fires, 1 in Collingdale and 1 in East Lansdowne. The company also handled an Accident with Entrapment in Darby.

On November 14th, Co. 4 and mutual aid were dispatched to the intersection of 4th and Walnut for the accident with entrapment. Upon arrival 1 patient was located in the vehicle, requiring extrication, the patient was removed via windshield removal and turned over to EMS. Captain 4 had the command. *No FF injuries were reported at this incident.*

On November 20th, Co 4 was dispatched to the 600 block of Hibberd Ave for a garage fire. Co. 4 assisted with suppression and overhaul after a small fire was located and extinguished in the garage. E4 was in service for 40 minutes. . *No FF injuries were reported at this incident.*

On November 25th, Co. 4 was dispatched to the 200 block of Hirst Ave in East Lansdowne for the basement fire. Upon arrival Truck 4 took first due truck, assisted E16 with suppression, overhaul and ventilation. Asst. 24 had the Command. . *No FF injuries were reported at this incident.*

****FUTURE EVENTS****

1. 12/21/19 from 1900-2300hrs the annual Company Christmas Party is being held at The Fainting Goat in Glenolden, tickets will be \$25 per person to help offset the cost of the party. Please see myself, Brian Johnson or Kevin Carry for tickets, we will notify once they become available!

2. 12/21 and 12/22 we will be taking Santa around Darby and Colwyn. We will start on 12/21 at 10am and 12/22 at 12pm, as more information becomes available it will be shared. Please do your best to try and help out so it can all be finished in a timely manner! After the detail on 12/22 the Eagles play the Cowboys, the canteen will be providing pizza for the crew for the game!

S.A.F.E.R grant, please continue to take shifts and get your availability to Dan Traband before the 15th of each month! Its important we cover these shifts a Thank you to the members who've been signing up to staff the apparatus, its very much appreciated!!

Respectfully Submitted,

Vincent J. Lanni
Fire Chief
Darby Fire Co. #1