

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
February 19, 2020**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Jennifer Parks, Vice-President Ruby Munden, Mr. Donald Deigh, Mr. Patrick McKenna, Mr. Rudy Taylor, Ms. Janice Davis, Mr. Darren Burrell, Mr. John Metts and Ms. Darlene Hill. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Deputy Chief Joseph Gabe, Borough Engineer Erin Porter & Borough Solicitor Charles Gibbs.

President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

Aaron Ockimey, 300 Marks Avenue: Various complaints regarding Marks Avenue.

Fatoumata Leonard, 23 Branford Road: Questions regarding her tax bill and water usage.

Jillian Theorgood, 1136 Kenwood: Discussion regarding individuals pretending to be PECO employees.

John Haigis, 1006 Main Street: Discussion regarding the chance of a trolley ice cream in Darby Borough.

ENGINEERS REPORT:

See Attached.

Motion to accept the Engineer's Report made by Ms. Munden; 2nd by Mr. Taylor. Motion carries 9-0.

NRO:

Motion made by Mr. Deigh; 2nd by Ms. Hill to approve Gustine Harris to operate Gulu West African Restaurant at 301 N. MacDade Blvd. Monday through Sunday 10AM to 12AM. Motion carries 9-0.

MAYORS REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mr. Deigh; 2nd by Mr. McKenna. Motion carries 9-0.

APPROVAL OF MINUTES (1/15/2020):

Motion made by Mr. Deigh; 2nd by Ms. Munden. Motion carries 9-0.

NEW BUSINESS:

- a. **Permission to execute 2020 Salt Contract:** Motion for the Borough Manager to complete the application online made by Ms. Davis; 2nd by Mr. Taylor. Motion carries 9-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Tax Collector Report: See attached.

Council recessed into Executive Session for Contract & Personnel.

- c. Public Safety: Motion made by Ms. Davis; 2nd by Ms. Hill to hire Joseph O'Donnell III as a Full Time Patrol Officer. Motion carries 9-0. Motion made by Ms. Davis; 2nd by Ms. Hill to hire Thomas Tackas as a Full Time Patrol Officer. Motion carries 9-0. Motion made by Ms. Davis; 2nd by Ms. Munden to hire Derrick Raymond as a Full Time Patrol Officer. Motion carries 9-0. Motion made by Mr. Deigh; 2nd by Mr. Burrell to conditionally hire Haila Aboul Hosn and Taylor Mulhern as Part Time Police Officers pending physical and psychologically testing. Motion carries 9-0.
- d. Finance: Motion made by Ms. Munden; 2nd by Mr. McKenna to pay the bills for the month of February. Motion carries 9-0.
- e. Ordinance & Zoning: Motion made by Ms. Munden; 2nd by Ms. Davis for permission to advertise to amend Ordinance #778 vacant properties. Motion carries 9-0.
- f. Community Relations: Yearly Calendar and Talk with Tony.
- g. Municipal Services: Street Sweeper and Sewer Issue.
- h. Health & Safety: Discussed an issue with a day care center.
- i. Library Report: See attached.
- j. Solicitors Report: Motion to authorize a two-year contract with Possenti Consulting and the Borough of Darby for Borough Manager, Code Enforcement Administrator and Finance Director made by Ms. Davis; 2nd by Ms. Munden. Motion carries 9-0. Motion made by Mr. Deigh; 2nd by Ms. Davis to appoint Charles Gibbs as a temporary secretary to execute the Possenti Contract. Motion carries 9-0.

Motion to accept all reports made by Ms. Davis; 2nd by Ms. Munden. Motion carries 9-0.

ADJOURNMENT

Motion made by Ms. Munden; 2nd by Mr. Taylor. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: February 13, 2020
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru February 13, 2020

FY 2017 CDBG – Development of the soccer field

DEP has approved the construction plans. We will have a schedule from the contractor soon.

FY 2019 CDBG – Sanitary Sewer Improvements at Golf Road

Eagle Contracting started the work on January 27, 2020. They have finished the main and lateral replacements and will be televising the line early next week.

FY 2020 CDBG – An application for using CDBG funds as a supplement to the 2018 PA Small Water and Sewer Grant for the replacement of the sanitary sewer and street resurfacing of 13th St was submitted on 1/9/2020.

2018 PA Small Water and Sewer Grant

If the Borough receives a CDBG award, we will be able to do the effort funded by this grant. The announcement should be made in May.

Ordinary Street and Sewer Maintenance

A to U has replaced the one inlet at Crestview and Southridge closest to the Creek.

MS4 Separate Storm Sewer Permit

The annual report was submitted to DEP.

Stormwater Tip:

Recycle used motor oil. Find out if your local community, gas stations, or businesses that sell motor oil and provide oil changing services that will accept used motor oil and then take it there. Whatever you do, never dump motor oil, gasoline, radiator fluid, automotive solvents, etc. down a storm drain.

January Chief's Report

Dear Mr. President, Board of Directors, and General Membership,

During the month of January the company responded to 65 calls for service. These calls included 1 working fire in Darby and 2 accidents with people trapped in Darby.

On January 18th Co. 4 and mutual aid were dispatched to the 700 Block of Main St. for the house fire with entrapment. E4 arrived to find a 2.5 story SFD with smoke showing from the first floor and a resident inside attempting to extinguish the fire and the other on the porch roof. 47 cars assisted the resident off the roof via ground ladder and E4 crew assisted the resident out of the home and began fire suppression. The fire was quickly contained to the first floor dining room. Asst. 4 had the Main St. command. Company 4 returned available in just over an hour. **No injuries were reported**

On January 19th Co. 4 and mutual aid were dispatched to MacDade and Ridge for the accident with people trapped. E4 arrived to confirm 1 person trapped in the vehicle. E4 stabilized the vehicle and controlled the hazards while SD16 performed the extrication. Lt. 4A had the MacDade Blvd command. Companies returned available in 30 minutes. **No injuries were reported**

On January 29th Co. 4 and mutual aid were dispatched to Walnut and New Walnut for the accident with people trapped. Upon arrival E4 located a vehicle into a tree with the occupant trapped. E4 and T4 quickly went to work stabilizing and extricating the patient. R33 anchored the vehicle with the bumper winch until the tow truck arrived. T4 officer had the Walnut St command. Companies were available in just over an hour. **No injuries were reported**

S.A.F.E.R grant, please continue to take shifts and get your availability to Dan Traband before the 15th of each month! Its important we cover these shifts a Thank you to the members who've been signing up to staff the apparatus, its very much appreciated!!

Respectfully Submitted,



Vincent J. Lanni
Fire Chief
Darby Fire Co. #1

Tax Collector's Monthly Report to Taxing Districts
For the Month of January, 2020
Darby Borough Taxing District

0.00

A: COLLECTIONS		REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER
1: Balance Collectable- Beginning of Month		564,843.45	17,950.32	8,992.73	225,040.00	286,945.70
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable		564,843.45	17,950.32	8,992.73	225,040.00	286,945.70
4: Less Face Collections for the Month		20,929.88	669.14	335.20	5,220.00	10,584.83
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month		543,913.57	17,281.18	8,657.53	219,820.00	276,360.87
B: RECONCILIATION OF CASH COLLECTED						
9: Face Amount of Collections - must agree with line 4		20,929.88	669.14	335.20	5,220.00	10,584.83
10: Plus: Penalties		-2,093.02	66.90	33.52	522.00	1,058.49
11: Less: Discounts						
+/- Over/Under Payments		0.01				
12: Total Cash Collected per Column		18,836.87	736.04	368.72	5,742.00	11,643.32
13: Total Cash Collected - (12A+12B+12C+12D)						
						37,326.95

* Attach any supporting Documentation Required by your Taxing District

Code Office Report – January 2020

- 1.) 301 Violation Notices sent
- 2.) 86 Citations Issued
- 3.) 2 Use & Occupancy Inspections
- 4.) 39 Rental Inspections
- 5.) 13 Building Permits Issued
- 6.) 3 Electrical Permits Issued
- 7.) 5 Plumbing Permits Issued
- 8.) 1 Mechanical Permit Issued
- 9.) 4 Dumpster Permits Issued
- 10.) 0 Zoning Hearings
- 11.) 0 Health Inspections

NOTES:

2020 Single Family Rental & Apartment License Applications were mailed out at the beginning of January. Codes has started to receive completed applications back.

The Library Board met on Tuesday, January 11, 2020 & the report is as follows:

Activities:

Black Girls With Green Thumbs Presents Green Thumbs in your Library-workshop series where families will learn: basic gardening, plant based cooking and how to make healthy food choices and you'll even grown fruits & vegetables for a garden at your library next spring. Event dates: March 7th, March 21st, April 4th & April 18th. Times 11 AM-1PM

The Sports Legends of Delaware County Museum will be presenting a book launch presentation at the Rec Center on March 3rd @ 7:30. The presentation marks the release of the museum's newly published book "Tales From The Museum ". The purpose of the book is to acknowledge athletic excellence & preserve the heritage of Delaware County's sports history by recognizing & rewarding such excellence. Each library will be receiving a copy.

Grants:

The Library Foundation has decided to fund a County-wide In-service day for 2020. It will be at a school in Delco(location TBD) & most likely will be in October, Columbus Day. No keynote speaker, breakout session & a fun lunch session. Attendees will be given CE credits

Outreach:

Throughout 2020 a library will be highlighted every 2 weeks on Delco Library's FB post series "Saturday Spotlight." The 1st was Media & their partnership with the Media Arts council. The next library to be featured is Prospect Park

The new voting machine demonstration schedule at the Delaware County local libraries: Darby Library scheduled for March 18th 12p-3p

952 Visitors, 667 Computer sessions, 479 Materials borrowed, 89 programs with 259 participants