

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
February 20, 2019**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Vice President Jennifer Parks, Mrs. Esther Lites, Mr. Donald Deigh, Mr. Darren Burrell, Mr. John Metts, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe & Borough Solicitor Charles Gibbs. Ms. Ruby Munden & Borough Engineer Eileen Mulvena were absent.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

None.

NRO's:

Yi Dong Ren, 856 Main Street: To operate a Seven Star Chinese Restaurant. Motion to table until March 6, 2019 made by Mr. Deigh; 2nd by Mrs. Lites. Motion carries 8-0.

ENGINEERS REPORT:

See Attached.

Motion to accept the Engineer's Report made by Mrs. Parks; 2nd by Mr. Burrell. Motion carries 8-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mr. Burrell; 2nd by Mr. McKenna. Motion carries 8-0.

APPROVAL OF MINUTES (1/16/2019):

Motion made by Mr. Deigh; 2nd by Mrs. Parks. Motion carries 8-0.

NEW BUSINESS:

- a. **Resolution 2019-001 (County Aid):** Motion made by Mr. McKenna; 2nd by Mrs. Parks. Motion carries 8-0.
- b. **Hazard Mitigation Grant Program (Letter of Intent):** Motion made by Mrs. Parks; 2nd by Mrs. Lites. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: See attached.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report.
- e. William Penn School District Report: No Report.
- f. Ordinance/Zoning: Monthly Report.
- g. Community Relations: Household Hazard Waste Collection dates for 2019.
- h. Municipal Services: Monthly Reports.
- i. Public Safety: Part Time Police Interviews have been conducted.
- j. Recreation: No Report.
- k. Finance: Motion made by Mr. Burrell; 2nd by Mrs. Parks to pay the bills for the month of February. Motion carries 8-0. Motion made by Mrs. Parks; 2nd by Mr. Deigh to approve the renewal of electric services with WGL for a period of 24 months. Motion carries 8-0.

Council recessed into Executive Session for litigation and personnel.

- l. Solicitors Report: No Report.

Motion to accept all reports made by Mr. Burrell; 2nd by Mr. Deigh. Motion carries 8-0.

ADJOURNMENT

Motion made by Mr. Deigh; 2nd by Mrs. Lites. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 15 February 2019
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru February 15, 2019

FY 2017 CDBG – Development of the soccer field

The Borough requested additional funding for the full execution of the project. We are awaiting a response from the County.

Liquid Fuels

We are working on completing the MS999 (final) for the Pothole project completed in December. We require a canceled check. **If this is not paid in a reasonable time, PennDOT may disallow the cost.**

It would be appropriate for Council to pass the resolution for the application for County Aid for 2019. Please note that this information will need to be uploaded to dotGrants. Mark had provided log-in information this past summer. If you would like for us to input this information we will need updated log-in credentials.

Chapter 94

The Chapter 94 was submitted to DCJA's engineer on 2/15/19.

MS4 Separate Storm Sewer Permit

Has the Borough adopted the PRP agreement? The new NPDES permit will not be issued until the PRP agreement has been signed and forwarded to the DEP.

Darby's annual contribution was estimated to be \$134,082. The Collaborative has discussed each town allocating 10% of the annual amount in 2018 with the successive years higher to make up the total required by year 5. There was a recalculation of the annual cost and Darby's cost share for 2019-2022 is \$16,710.73 per year. It is suggested that the Borough budget as much as feasible, and \$16,710.73 as a minimum for MS4 compliance. The Stormwater Collaborative has invoiced the Borough for 2018.

Stormwater tip

Stormwater flow is also a problem in winter months. From December 1st through January 20th, our area has seen almost 10" of precipitation, with most of that rainwater. And in winter, with temperatures fluctuating between warm, cold and then below freezing, this rain and melting snow can cause many problems. Look at your property and see where rainwater/snow melt collects. If you are able to divert even a small amount of the runoff to a lawn area, it will reduce the amount of deicing salt that needs to be placed.



Darby Borough Police Department

1020 Ridge Avenue
Darby, PA 19023
610-586-1100
Fax: 610-461-5600

Robert F. Smythe
Chief of Police

Helen R. Thomas
Mayor

2-20-19

Mayor's Report

The Darby Borough Police Department is doing an excellent job in combating the crime in the Borough. We are trying to do our best to keep our Borough safe.

I understand we have been experiencing record low temperatures this year and for this reason, people have been letting their cars run unattended. This is very dangerous and has caused an increase in motor vehicle thefts. If you are unable to stay in your vehicle, we request that you make sure it is locked to prevent this from happening.

The annual letters have been sent out to residents who have handicap parking spaces. I would like to thank everyone for your prompt attention in this matter. This letter is sent every year simply for verification purposes.

If we do not receive a response in the allotted time, we will have to assume you are no longer in need of handicap parking, and your sign will be removed so that another application can be approved.

Also, we are still in need of a few school crossing guards. All applications should be submitted to the Darby Borough Police Department.

Always remember: "Controlling people's lives is not a leader's trait, but understanding the people's needs that God considers great!"

DARBY FIRE PATROL, NO. 2
 "TIS THE DANGER OF OUR CITIZENS PROMPTS US TO DUTY"
 CHESTNUT & MOORE STS.
 DARBY, PA 19023

February 20, 2019

Darby Borough
 Attn: Mayor Helen Thomas
 1020 Ridge Ave
 Darby, PA 19023

Borough Fire Chief's Report for January 2019

Fire Alarms	8	Rescues	0	Fire Police	0
Assist EMS/ P.D.	4	Investigations	0	Service Calls	0
MVA w/ Injury	3	Gas Leak In	6	Good Intent	0
Buildings	9	Gas Leak Out	1		
Vehicle Fires	0	Fuel Spill	1		
Trash Fires	1	CO Alarms	3		
Wires	0	Weather	0	Total Calls	36

If you want to reach me with any additional questions or comments, I can always be reached via my personal cell phone or email at edwardgannon@comcast.net.

Very truly yours

Edward J. Gannon III

Edward J. Gannon III.
 Fire Chief
 Darby Fire Patrol #2
 Cell 484-682-4186

February 12, 2019

January Chief's Report

Dear Mr. President, Board of Directors, and General Membership,

Please let me take the time to thank you all for this opportunity of being elected Fire Chief of this great organization. I'd like to thank Chief Caruso for his time in 2018 and providing some of the best guidance anyone could ask for. I look forward to a productive year in 2019 with the current line officers and working with the active crew! Please keep in mind that some of the officers are new and will need a guiding hand from the senior men, please be patient with them and offer advice when its needed.

During the month of January some changes were made to the Pipeline with certain hose lines. On a Saturday afternoon members emptied the hose beds, fixed the dividers, and neatly repacked the supply line. In addition, a 300' attack line was placed off the back. If you are not familiar with it please look over it and forward any questions to a line officer. A written explanation on how to pack it and run it has been posted on both the bulletin board and active crew Facebook page.

All SCBA batteries were changed at the beginning of the month. Mid-Atlantic Fire and Air will be out on 2/19 and 2/20 for SCBA flow testing and repairs. Members are asked to please take your time when removing an airpak from the brackets as multiple bent frames have been found due to careless removal.

On January 17th, Truck 4 with a crew of 6 responded to Sharon Hill Borough to assist on a working fire. Crews assisted with search's, overhaul, and ventilation until released by Chief 9. Crews operated on scene for approximately 90 minutes. Chief 9 was very grateful for Darby #1 that day.

Company 4 has since been added to all building fires in Sharon Hill borough under the direction of Chief 9. Chief 9 has requested that Pipeline 4 to respond first, followed by Truck 4 and then Engine 4.

Company 16 has requested to be removed from Assist EMS calls in Darby and Colwyn boroughs. The response has been scaled back to companies 4 and 21.

There were no major incidents to report in Darby and Colwyn boroughs in the month of January.

The stipend crews under the S.A.F.E.R grant started on 1/1/19. So far everything has been working out, as expected we've had to iron out some small issues but nothing major to report. Thank you to the members who've been signing up to staff the apparatus, its very much appreciated!!

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Vincent J. Lanni', written over a horizontal line.

Vincent J. Lanni
Fire Chief
Darby Fire Co. #1

Be safe and lookout for each other!

JANUARY 2019

<u>NATURE</u>			<u>TOWN</u>	
ACCIDENT W/ ENTRAP	1		ALDAN	1
ACCIDENT W/ INJ	2		COLLINGDALE	3
AFA	15		COLWYN	9
ASSIST E.M.S.	7		DARBY	25
BUILDING FIRE	15		DARBY TWP.	1
BUILDING FIRE INVEST.	1		SHARON HILL	2
CO ALARMS	3		UPPER DARBY	2
COVER ASSIGNMENT	1		YEADON	14
FUEL SPILL	1			
GAS LEAK - IN	6			
GAS LEAK - OUT	2		IN SERVICE HOURS	63.35
INVESTIGATION	1		AVG. PER CALL	1.11
LANDING ZONE	1		TOTAL MAN HOURS	242.40
VEHICLE FIRE	1			
			TOTAL RESPONDERS	428
TOTAL	57		AVG. PER CALL	7.5

JANUARY - 21 RESPONSES

CALLS IN DARBY	25	73.5%
CALLS IN COLWYN	9	26.5%
TOTAL CALLS	34	100.0%
CALLS IN DFC #1 TERRITORY	17	68.0%
CALLS IN DFP #2 TERRITORY	8	32.0%
TOTAL CALLS	25	100.0%
TOTAL CALLS "NO RESPONSE"	25	80.6%
TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)	1	3.2%
TOTAL CALLS RESPONDED UNDER 6 MINUTES	5	16.1%
TOTAL	31	100.0%

NOTE: 3 CALLS IN JAN WERE SINGLE COMPANY RESPONSE WITH JUST DFC#1

JANUARY - 4 RESPONSES

CALLS IN DARBY	25	73.5%
CALLS IN COLWYN	9	26.5%
TOTAL CALLS	34	100.0%
CALLS IN DFC #1 TERRITORY	17	68.0%
CALLS IN DFP #2 TERRITORY	8	32.0%
TOTAL	25	100.0%
TOTAL CALLS "NO RESPONSE"	0	0.0%
TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)	2	5.9%
TOTAL CALLS RESPONDED UNDER 6 MINUTES	32	94.1%
TOTAL	34	100.0%

*****NOTE: 3 CALLS IN JAN WERE SINGLE COMPANY RESPONSE WITH JUST DFC#1*****

John Haigis <johnghd@yahoo.com>

2/20/2019 2:22 PM

Re: Report to Council

To John Haigis <johnghd@yahoo.com> • Williams Ethel <cabbageethel@yahoo.com> • ANTHONY SPANO <findingnino117@msn.com> • Jan Haigis <janhaigis@yahoo.com> • Alvin Holm <alvinholmaia@aol.com> • Darby Borough <markpossenti@comcast.net> • estherlites@yahoo.com <estherlites@yahoo.com> • Darlene Hill <dhillaka75@yahoo.com> • Darren Burrell <burrellr25@gmail.com> • Ruby Robison-Munden <rby_robinson@yahoo.com> • Patrick McKenna <councillor@earthlink.net> • Donald Deigh <deighd@gmail.com> • Jennifer Parks <parksspecialmom@aol.com> • John Metts <blueprint1960@hotmail.com> • Chief Smythe <chiefsmythe@yahoo.com>

A report to Darby Borough Council from John Haigis, Chair, Darby Borough Historical Commission for the year 2018.

Dear Council: 2018 has been a year of challenges and some hope. For some time we have had fewer people on the Commission having lost some members due to their passing (Bob Tyler and Randall Carter), while a few have moved away (Lindy Wardell), and others have family and other commitments that make it difficult for them to attend meetings. I would like to talk with Council about procedures to have new people serve on the Historical Commission. As you may know, I am running for Magisterial District Judge and do not believe my continued service on the Historical Commission and Planning Commission would be a violation of the ethics rules, but if I learn differently, I will need, and am willing, to step down. Perhaps Mr Gibbs could provide guidance.

As I think I may have said once or twice in the past, Darby has many challenges but also significant assets that we may be able to use for our benefit including our strategic location, and assets such as Woodburne Mansion, Old Borough Hall, and our 1904 trolley bridge at the John Drew transportation Center.

A new favorite expression of mine is Theodore Roosevelt's "do what you can, with what you have, where you are" which is the essence of asset-based community development.

In February 2018, a number of Darby citizens and officials attended a public meeting regarding Woodburne Mansion which was purchased by the county in 2016 to create a park on what was the largest remaining parcel of open space remaining in eastern Delaware County. I believe this was a good thing but acknowledge that the loss of potential revenue to Darby was, and continues to be, difficult. Included in the purchase of the 32 acres of land was A 55 room mansion designed by famed architect Horace Trumbauer in 1906 with possible

assistance of Julian Abele who was the first African-American graduate of the University of Pennsylvania School of Architecture, hired by Trumbauer in 1902 and who is buried across the street at Eden Cemetery. At the February meeting, we learned that the leaks resulting from when scrappers stole copper from the tops of the dormers and from the valleys and chimneys after 2013, had not been stopped. I attended that meeting as a representative of the Historical Commission and as a citizen of Darby. Shortly after, we started the Friends of Woodburne to "work with Delaware County and other partners toward the appreciation, preservation, and utilization of Woodburne Mansion." Water is still going into the building and causing much damage, but the building is strong, with 4 foot thick stone walls and 15 inch I-Beams set into the masonry.

The involvement of the Darby Historical Commission at Woodburne goes back to 2009 when developers Dennis Satnick and Brad Sinrod came to us on the Historical Commission and said they had an option to purchase the land from the Sisters the Divine Redeemer, had received an RCAP grant to put in a shopping center, and asked our help in finding an adaptive reuse for the Mansion. As a result, we were able to take pictures in 2009, 2011, 2013. (see website), and hosted a visit by the Drexel University School of Hotel/Motel Management. Ultimately, former State Representative Nick Micozzie was able to get a grant from the Natural Lands Trust and arranged and nurtured the purchase of the property by Delaware County in June of 2016.

In April of 2108, the Darby Creek Valley Association held a cleanup on the grounds around the Mansion

In June, 2018, Community Service crews cleared brush from around the mansion inside the fence, allowing the Mansion to be seen and bringing Cinderella's Castle back to life

In August 2018, we held a ceremony on the site commemorating the Beatification of Mother Marie Alphonse Eppinger who founded the Sisters of the Divine Redeemer in 1849.

On December, 5, 2018, Delaware County released the Little Flower Park Open Space Master Site Development Plan <https://www.delcopa.gov/planning/pubs/LittleFlowerOpenSpaceMasterSiteDevelopmentPlan.pdf> which contained a number of recommendations regarding the Mansion (see "Extracts" attached below) and at the same time authorized the Public Works Department to seek bids for stopping the leaks.

As a follow up, in January 2019 we were notified Woodburne Mansion had been included on Preservation Pennsylvania's "2019 Most Endangered" list (attached) and County Council has authorized the seeking of a grant for a

Historic Structures Report and a Preservation Plan. This is VERY good news and the County should be encouraged in their efforts to protect this asset under their stewardship. There are many questions remaining including how to provide security for the building without unreasonably burdening the Darby Police Department, what the ultimate use or uses should be, and how to fund the restoration or adaptive re-use? Our hope is by working together we can find mutually beneficial solutions.

In addition to Woodburne, we believe Darby has other assets it can use for its benefit. These include the 1905 Warren Pony Truss Trolley Bridge <http://www.darbyhistory.com/Trolleybridge.html> and Old Borough Hall which was a school, a jail, Borough Offices, and contains a number of fireplace mantels salvaged from the time the Bunting Friendship Freedom House at 1205 Main was demolished in 2005. <http://www.darbyhistory.com/OBH1.html>

I would welcome a chance to talk about any of this at greater length.

Respectfully submitted

John W. Haigis, Chair
Darby Borough Historical Commission
1006 Main Street
Darby, PA 19023
(610) 809-4856
DarbyHistory.com

Tax Collector's Monthly Report to Taxing Districts

For the month of January 2019

Borough of Darby

A: COLLECTIONS	REAL ESTATE		INTERIM		PER CAPITA		OTHER
		OTHER		OTHER		OTHER	
1. Balance Collectable- Beginning of Month							
2A: Additions: During the Month *							
2B: Deductions: Credits During the Month (Line 17)							
3: Total Collectable	519,038.42		16,494.71		8,263.49		
4: Less Face Collections for the Month	15,855.59		503.88		252.42		
5: Less Deletions from the List *							
6: Less: Exonerations *							
7: Less: Liens/ Non-Lienable Installments *							
8: Balance Collectable - End of Month	503,182.83		15,990.83		8,011.07		
B: RECONCILIATION OF CASH COLLECTED							
9: Face Amount of Collections - must agree with line 4	15,855.59		503.88		252.42		
10: Plus: Penalties	1,585.57		50.39		25.25		
11: Less: Discounts							
12: Total Cash Collected per Column	17,441.16		554.27		277.67		
13: Total Cash Collected - (12A+12B+12C+12D)							18,273.10

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of January 2019

Borough of Darby

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	OTHER	OTHER	OTHER	OTHER
1. Balance Collectable- Beginning of Month	198,390.00	247,746.92		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	198,390.00	247,746.92		
4: Less Face Collections for the Month	6,885.00	5,560.01		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	191,505.00	242,186.91		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	6,885.00	5,560.01		
10: Plus: Penalties	688.50	556.02		
11: Less: Discounts				
12: Total Cash Collected per Column	7,573.50	6,116.03		
13: Total Cash Collected - (12A+12B+12C+12D)				13,689.53

* Attach any supporting Documentation Required by your Taxing District

Code Office Report – January 2019

- 1) Violation Notices Sent – 432
- 2) Resale Inspections – 6
- 3) Rental Inspections – 14
- 4) Commercial Inspections – 0
- 5) Building Permits – 4
- 6) Electrical Permits – 1
- 7) Plumbing Permits – 1
- 8) Mechanical Permits – 0
- 9) Miscellaneous Complaints – 301
- 10) Zoning Hearings – 0
- 11) Health Inspections – 0

Current Citations in District Court:

- 795 Failure to get a Rental License 2016, 17 & 18.
- 128 Sanitation
- 98 High Grass/Property Maintenance
- 68 Weeds
- 2 Roofs & Drainage
- 1 Motor Vehicles

Total of 1,092 Citations

Notes:

Zoning Hearing Board will be having a hearing on Tuesday, February 19, 2019 at 7pm in Borough Hall. The applicant is seeking a use variance to allow the property to be used as a live poultry business at 22 Mill Street.