

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
June 19, 2019**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Vice President Jennifer Parks, Ms. Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Mr. Darren Burrell, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Borough Solicitor Charles Gibbs & Borough Engineer Jim Hamspire. Mr. John Metts & Police Chief Robert Smythe were absent.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

**PUBLIC COMMENT:**

Buck Clark, 14 Concord Road: Rear Alley repair update.

Jill Theorgood, 1136 Kenwood: Fire Department concerns.

**NRO:**

Foday Kamara, 226 Spring Valley Road: To operate a Commercial & Residential Cleaning Service Office as a Minor Home Occupation. Motion to approve made by Mr. Burrell; 2<sup>nd</sup> by Mr. Deigh. Motion carries 8-0.

Oscar Safari-Williams, 323 Main Street: To operate an Auto Mechanic Workshop. Motion to approve made by Mr. McKenna; 2<sup>nd</sup> by Mr. Deigh. Motion tie 4-4. Ms. Munden, Mrs. Lites, Mrs. Parks and Mr. Burrell voted No. Mayor breaks the tie to deny the application.

**ENGINEERS REPORT:**

See Attached.

Motion to accept the Engineer's Report made by Mrs. Lites; 2<sup>nd</sup> by Mr. Burrell. Motion carries 8-0.

**MAYORS REPORT:**

See Attached.

Motion to accept the Mayor's Report made by Mr. Deigh; 2<sup>nd</sup> by Mr. McKenna. Motion carries 8-0.

**APPROVAL OF MINUTES (5/15/2019):**

Motion made by Mrs. Lites; 2<sup>nd</sup> by Ms. Munden. Motion carries 8-0.

Council recessed in Executive Session for Litigation.

**NEW BUSINESS:**

- a. **Ordinance #790 (Amendment to Chapter 8):** Public Hearing was opened. Public Comment was made by Kevin Carry regarding the proper name for Darby Fire Company Number 1. Jillian Theorgood made comments regarding her displeasure with the response of Darby Fire Patrol #2. Public Hearing was closed. Motion made by Mrs. Lites; 2<sup>nd</sup> by Mrs. Parks to approve Ordinance #790. Motion carries 8-0.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: Walking Trail, Octrolley Fest.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report
- e. William Penn School District Report: No Report
- f. Ordinance/Zoning: Parking Issues. Motion made by Mr. Deigh; 2<sup>nd</sup> Mrs. Parks for permission to advertise an amendment to the Handicap Parking Violation from \$25 to \$200. Motion carries 8-0.
- g. Community Relations: No Report
- h. Municipal Services: No Report.
- i. Public Safety: Looking at Part Time Officers.
- j. Recreation: No Report.
- k. Finance: Motion made by Ms. Munden; 2<sup>nd</sup> by Mrs. Parks to pay the bills for the month of June. Motion carries 8-0.
- l. Solicitors Report: Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. Burrell to approve the contract with Verizon.

Motion to accept all reports made by Mrs. Parks; 2<sup>nd</sup> by Ms. Munden. Motion carries 8-0.

**ADJOURNMENT**

Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. Deigh. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

## WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



**DATE:** June 19, 2019  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru June 19, 2019

### FY 2017 CDBG – Development of the soccer field

The Contractor is scheduled to start in June or early July.

### PA Small Water and Sewer Grant

We can begin the sewer replacement in the Chestnut St area whenever the Borough is ready to authorize it. This is a reimbursement grant. The Borough must pay the contractor first, and then request reimbursement.

### MS4 Separate Storm Sewer Permit

Has the Borough adopted the PRP agreement? The new NPDES permit will not be issued until the PRP agreement has been signed and forwarded to the DEP. Please note the EDCSC is looking for the Borough's annual membership payment.

### Stormwater Tip

Heavy rains can send litter, tree branches, and other debris flowing down our streets and onto the grates that cover storm drain inlets. This can cause stormwater to back up onto streets and sidewalks. While the Borough's Public Works crew regularly cleans the storm drain inlets, it can be a challenge for them to keep up when there is one storm event after another.

If there is a storm inlet near your property, keep an eye on it. If it is clogged with debris, you can lend a helping hand by removing the debris and placing it in the trash. Never dispose of litter or debris by putting it down a storm drain. Remember, storm drains are for stormwater only.

## May Chief's Report

Dear Mr. President, Board of Directors, and General Membership,

During the month of May the company remained busy with calls for service, totaling 65 including 1 working fire in Prospect Park Borough.

On May 11th, Darby Fire Company #1 and other mutual aid companies responded to Chester Pike and Amosland Ave. for the commercial building on fire. Crew's were special called to the scene for fire suppression and over haul. Engine and truck 4 made the response, both crews were in service for approximately 3 hours until released by 8 command. There were no injuries to note at this incident.

The Pipeline has been repaired completely and placed back into service, please run this vehicle last out unless the alarm is for a commercial building fire or special requested.


Truck 4 has been sent out to Fireline in Lancaster for some repairs, were currently awaiting a return date.

Firefighters Lee and Cawley both successfully passed their state test and national practicals for Firefighter 1, both at the top of their class! They take their national written exam on 6/4/19. We wish them both the best of luck and have the utmost faith in their successful completion!

Darby Fire Patrol, Chief Ed Gannon resigned from office, Assistant Chief Kelly McHugh has been appointed interim chief, we're still awaiting any sort of formal notification of this. Company 21 was also dispatched to 39 calls in the Darby during the month of May. Company 21 FAILED TO RESPOND for all 39 calls for service.

S.A.F.E.R grant, please continue to take shifts and get your availability to Dan Traband before the 15th of each month! Its important we cover these shifts a Thank you to the members who've been signing up to staff the apparatus, its very much appreciated!!

Respectfully Submitted,

  
Vincent J. Lanni  
Fire Chief  
Darby Fire Co. #1

**Be safe and lookout for each other!**

### **MAY - 4 RESPONSES**

<b>CALLS IN DARBY</b>	34	87.2%
<b>CALLS IN COLWYN</b>	5	12.8%
<b>TOTAL CALLS</b>	39	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	20	58.8%
<b>CALLS IN DFP #2 TERRITORY</b>	14	41.2%
<b>TOTAL</b>	34	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	2	5.1%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	1	2.6%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	36	92.3%
<b>TOTAL</b>	39	100.0%

## **MAY - 21 RESPONSES**

<b>CALLS IN DARBY</b>	34	79.1%
<b>CALLS IN COLWYN</b>	9	20.9%
<b>TOTAL CALLS</b>	43	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	20	58.8%
<b>CALLS IN DFP #2 TERRITORY</b>	14	41.2%
<b>TOTAL CALLS</b>	34	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	39	100.0%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	0	0.0%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	0	0.0%
<b>TOTAL</b>	39	100.0%

**Tax Collector's Monthly Report to Taxing Districts**  
**For the Month of May, 2019**  
**Darby Borough Taxing District**

0.00

<b>A: COLLECTIONS</b>	<b>REAL ESTATE</b>	<b>FIRE</b>	<b>LIBRARY</b>	<b>TRASH</b>	<b>SEWER</b>	
1: Balance Collectable- Beginning of Month	1,034,046.83	32,861.26	16,462.80	409,480.00	578,108.93	
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable	1,034,046.83	32,861.26	16,462.80	409,480.00	578,108.93	
4: Less Face Collections for the Month	168,525.63	5,355.57	2,683.04	69,890.00	121,319.84	
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month	865,521.20	27,505.69	13,779.76	339,590.00	456,789.09	
<b>B: RECONCILIATION OF CASH COLLECTED</b>						
9: Face Amount of Collections - must agree with line 4	168,525.63	5,355.57	2,683.04	69,890.00	121,319.84	
10: Plus: Penalties						
11: Less: Discounts						
+/- Over/Under Payments	13,382.34					
12: Total Cash Collected per Column	181,907.97	5,355.57	2,683.04	69,890.00	121,319.84	
13: Total Cash Collected - (12A+12B+12C+12D)						381,156.42

\* Attach any supporting Documentation Required by your Taxing District

14: Amount Remitted During the Month

TRANSACTION #

TOTAL:

AMOUNT

-381,156.42

15: Amount Paid with this Report Applicable to this Reporting Month	Transaction #	
16: Total Remitted This Month		
17: List, Other Adjustments		
Parcel	Name	Amount

18: Interest Earnings (if applicable) \$

Taxing District Use (Optional)

Tax Collector

*William Fitzgerald*

Date

*10/9/19*

I verify this is a complete and accurate reporting of the

balance collectable, Taxes Collected and Remitted for the month

Carryover from Previous Month \$

Amount Collected this Month \$

Less Amount Paid this Month \$

Ending Balance \$

Received by: \_\_\_\_\_

Title: \_\_\_\_\_

Date \_\_\_\_\_

I acknowledge receipt of the report



14: Amount Remitted During the Month

TRANSACTION #	AMOUNT
0501	-15,954.11
0502	-8,617.07
0508	-3,864.65
0513	-13,657.75
0516	-11,380.44
0517	-2,389.05
0520	-13,489.12
0522	-2,291.02
0523	-11,129.38
0528	-47,044.05
0529	-2,632.27
0530	-14,880.88
0531	-16,589.22
053A	-9,786.77
053B	-14,499.36
053C	-4,519.53
B050	-8,125.39
B501	-11,632.39
B508	-6,243.33
B514	-5,689.73
B520	-16,391.96
B524	-5,611.24
B529	-48,604.41
B531	-63,145.37
CC09	-1,636.31
CC10	-351.35
CC11	-1,545.09
CC12	-1,048.81
CC13	-5,891.69
CC14	-8,602.81
CC15	-1,996.81
CC16	-1,915.06

## **Code Office Report – May 2019**

- 1) Violation Notices Sent – 642
- 2) Resale Inspections – 11
- 3) Rental Inspections – 76
- 4) Commercial Inspections – 2
- 5) Building Permits – 12
- 6) Electrical Permits – 4
- 7) Plumbing Permits – 1
- 8) Mechanical Permits – 1
- 9) Miscellaneous Complaints – 1,013
- 10) Zoning Hearings – 0
- 11) Health Inspections – 0

### **Current Citations in District Court:**

- |     |  |
|-----|--|
| 740 | Failure to get a Rental License 2016, 17 & 18. |
| 265 | Sanitation                                     |
| 98  | High Grass/Property Maintenance                |
| 68  | Weeds  |
| 2   | Roofs & Drainage                               |
| 1   | Motor Vehicles                                 |

**Total of 1,174 Citations**