

**BOROUGH OF DARBY**  
**BOROUGH COUNCIL MEETING**  
**March 20, 2019**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Vice President Jennifer Parks, Ms Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Mr. Darren Burrell, Mr. John Metts, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Borough Manager Mark Possenti, Police Chief Robert Smythe, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena. Mayor Helen Thomas was absent.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

Motion made by Mr. McKenna; 2<sup>nd</sup> by Mrs. Parks to conditional hire Kevin Bottomley, Ostap Rayik, James Kelso, Michael Ficchi, Kevon Darden, Albert Hunger, Jake Lyons and Charles Currie as part time police officers base on successful completion of physical, psychological and firearms qualifications. Motion carries 9-0.

**PUBLIC COMMENT:**

Maryann Applegate, 215 Highland Avenue: Questions regarding Tax Certification Fees, Recreation Director and other Tax Collector issues.

Lynn Shockey, 11 Branford Road: Questions with cats, rear driveways and bushes.

**NRO's:**

Yi Dong Ren, 856 Main Street: To operate a Seven Star Chinese Restaurant. Motion to approve made by Mr. Burrell; 2<sup>nd</sup> by Mr. Deigh. Motion fails 5-4. Mr. Blackson, Mr. Metts, Mr. Burrell, Mrs. Lites and Ms. Munden voted No.

**ENGINEERS REPORT:**

See Attached.

Motion to accept the Engineer's Report made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Munden. Motion carries 9-0.

**APPROVAL OF MINUTES (2/20/2019):**

Motion made by Mr. Deigh; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.

**NEW BUSINESS:**

- a. **Permission for Manager/PW Director to look into the expansion of PW Garage:** Motion made by Mr. Blackson; 2<sup>nd</sup> by Mr. McKenna. Motion carries 9-0.

### **COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: Discussion regarding Darby Creek Clean up and Woodburne Mansion.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report.
- e. William Penn School District Report: No Report.
- f. Ordinance/Zoning: Monthly Report.
- g. Community Relations: Clementon Park Trip.
- h. Municipal Services: Motion made by Mr. Burrell; 2<sup>nd</sup> by Mr. Metts for permission to advertise for a person to follow the street sweeper. Motion carries 9-0.
- i. Public Safety: Part Time Police hires.
- j. Recreation: Easter Egg Hunt on April 20th.
- k. Finance: Motion made by Mrs. Lites; 2<sup>nd</sup> by Ms. Munden to pay the bills for the month of March. Motion carries 9-0.

Council recessed into Executive Session for litigation and real estate.

- l. Solicitors Report: Motion made by Mr. Deigh; 2<sup>nd</sup> by Mr. Burrell to enter into a settlement agreement with Suburban Waste. Motion carries 9-0. Motion made by Mr. Burrell; 2<sup>nd</sup> by Mr. McKenna for the Borough Manager to executed a settlement agreement with AVA Motors located at 22 Mill Street. Motion carries 9-0. Motion made by Mr. Deigh; 2<sup>nd</sup> by Mrs. Parks for Borough Solicitor to file lawsuits against delinquent landlords. Motion carries 9-0. Motion made by Mr. Deigh; 2<sup>nd</sup> by Mrs. Lites to approve the sale of 819-821 Summit to First Baptist Church in the amount of \$150,000.00. Motion fails 5-4. Mr. McKenna, Mr. Burrell, Mrs. Parks and Ms. Munden voted No. Mr. Blackson abstained. Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. McKenna to re-advertise the bid for 819-821 Summit. Motion carries 8-1. Mr. Blackson voted No. Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. Metts to hire Enrique Latison as Civil Service Solicitor. Motion carries 5-2. Mr. Deigh & Mrs. Lites votes No. Ms. Hill abstained.

Motion to accept all reports made by Mrs. Parks; 2<sup>nd</sup> by Ms. Munden. Motion carries 9-0.

### **ADJOURNMENT**

Motion made by Mr. Deigh; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

## WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



**DATE:** March 20, 2019  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru March 20, 2019

### FY 2017 CDBG – Development of the soccer field

The additional funds have been approved. The County must advertise their intention to add funds so the public has an opportunity to comment. We should expect further notice from the County around mid-April.

### Liquid Fuels

We are working on completing the MS999 (final) for the Pothole project completed in December. We are in need of a copy of a canceled check. If this is not paid in a reasonable time, PennDOT may disallow the cost, and the Borough will have to reimburse the Liquid Fuels account.

### MS4 Separate Storm Sewer Permit

Has the Borough adopted the PRP agreement? The new NPDES permit will not be issued until the PRP agreement has been signed and forwarded to the DEP. Please note the EDCSC is looking for the Borough's annual membership payment.

### Stormwater tip



Spring is right around the corner. Grass cutting will soon begin again. Cut grass at 2-1/2 to 3 inches tall so that clippings can decompose easily in the soil. Spare you stream systems by avoiding spring fertilization and leave grass clippings on your lawn. Grass clippings supply 25% - 50% of nitrogen and phosphorus needs. Mulched beds trap and infiltrate more rainwater than law or bare soil. Top off your garden with a thin layer of fresh mulch, making sure mulch does not touch tree bark, which will cause decomposition to the tree.

**DARBY FIRE PATROL, NO. 2**  
"TIS THE DANGER OF OUR CITIZENS PROMPTS US TO DUTY"  
CHESTNUT & MOORE STS.  
DARBY, PA 19023

March 20, 2019

Darby Borough  
Attn: Mayor Helen Thomas  
1020 Ridge Ave  
Darby, PA 19023

Borough Fire Chief's Report for February 2019

Fire Alarms	10	Rescues	0	Fire Police	0
Assist EMS/ P.D.	2	Investigations	0	Service Calls	0
MVA w/ Injury	4	Gas Leak In	2	Good Intent	0
Buildings	8	Gas Leak Out	2		
Vehicle Fires	0	Fuel Spill	4		
Trash Fires	0	CO Alarms	2		
Wires	1	Weather	0	Total Calls	35

There was one working building fire at 521 Pine St. on February 8<sup>th</sup>. There were no injuries.

If you want to reach me with any additional questions or comments, I can always be reached via my personal cell phone or email at [edwardgannon@comcast.net](mailto:edwardgannon@comcast.net).

Very truly yours

*Edward J. Gannon III*

Edward J. Gannon III.  
Fire Chief  
Darby Fire Patrol #2  
Cell 484-682-4186

## February Chief's Report

Dear Mr. President, Board of Directors, and General Membership,

During the month of February the company remained busy with calls for service, totaling 70, including 2 working fires, 1 in Darby Borough and 1 in Lansdowne borough.

On February 5th, Truck and Engine 4 responded to Lansdowne Borough to assist on a working apartment fire. Crews assisted with ventilation until released by Deputy 19. Crews operated on scene for approximately 60 minutes.

On February 8th, Company 4 was dispatched to 521 Pine St, in Darby Borough, for a building fire. Upon arrival crews were met with fire in the rear bump out of the building. Engine, Pipeline and Truck 4 all made the response. Members took care of fire suppression, searches and overhaul in the main fire building. Company 4 operated for 90 minutes until Chief 4 terminated command and made all companies available.

Mid-Atlantic was out to service our SCBA's, they repaired several SCBA brackets and flow tested all of them while doing the yearly PM service. All SCBA are functioning A/T/T. We are to use Energizer batteries from this point forward as that is what is recommended by Mid-Atlantic. They believe the corrosion in some of the battery compartments on the SCBA's came from the Duracell batteries we currently use leaking.

The engine was sent out for annual PM this month with nothing to report, the engine is in good condition. We are going to have the passing valve on the rear right discharge replaced at some point in the spring.

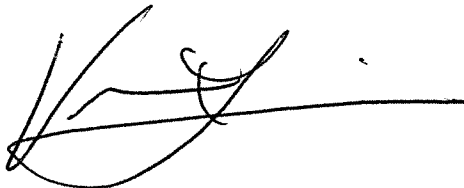
The Pipeline was also sent out for PM, Halo noticed a handful of leaking valves that needed to be replaced or fixed along with the pump packing needing long overdue attention. Halo was directed to make all necessary repairs before returning the vehicle to us. During the process halo noticed one of the struts holding up the hose bed was cracked, they are going to take care of this and have it fixed appropriately. They believe it can be from the rough roads in our town beating up on the vehicles and torquing the body. Prior to closing the pump panel Halo tested the pump packing and recorded the packing overheating when the vehicle was in pump, Halo called Waterous who stated theres either bushings dislodged or seal rings worn away in the bottom of the pump which need to be adjusted or replaced. Halo is waiting for a kit from Waterous to make necessary repairs on this. The pipeline is currently home and out of service until all matters are completely fixed.

Company 16 has requested that we run the Pipeline first out to 300 N. Front street instead of the ladder. Please remember this response order!

S.A.F.E.R grant, please continue to take shifts and get your availability to Dan Traband before the 15th of each month! Its important we cover these shifts a Thank you to the members who've been signing up to staff the apparatus, its very much appreciated!!

Darby #1 and Darby #2 were both dispatched to 34 incidents in Darby Borough in the month of February, including a WORKING FIRE. Darby #2 failed to respond to 28 of these calls totaling just under 83% of the calls. They also made no response to the aforementioned WORKING FIRE!

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Vincent J. Lanni', written over a horizontal line.

Vincent J. Lanni  
Fire Chief  
Darby Fire Co. #1

**Be safe and lookout for each other!**

## **FEBRUARY - 21 RESPONSES**

<b>CALLS IN DARBY</b>	34	87.2%
<b>CALLS IN COLWYN</b>	5	12.8%
<b>TOTAL CALLS</b>	39	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	17	50.0%
<b>CALLS IN DFP #2 TERRITORY</b>	17	50.0%
<b>TOTAL CALLS</b>	34	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	28	82.4%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	3	8.8%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	3	8.8%
<b>TOTAL</b>	34	100.0%

**\*\*\*NOTE: 5 CALLS IN FEB WERE SINGLE COMPANY RESPONSE WITH JUST DFC#1\*\*\***

**Tax Collector's Monthly Report to Taxing Districts**  
**For the Month of February, 2019**  
**Darby Borough Taxing District**

0.00

<b>A: COLLECTIONS</b>	<b>REAL ESTATE</b>	<b>FIRE</b>	<b>LIBRARY</b>	<b>TRASH</b>	<b>SEWER</b>
1: Balance Collectable- Beginning of Month					
2A: Additions: During the Month *	3,114,603.25	98,979.21	49,586.97	1,088,370.00	2,078,502.34
2B: Deductions: Credits, Homestead					
3: Total Collectable	3,114,603.25	98,979.21	49,586.97	1,088,370.00	2,078,502.34
4: Less Face Collections for the Month	170,596.69	5,421.40	2,716.05	53,940.00	110,456.37
5: Less Deletions from the List *					
6: Less: Exonerations *					
7: Less: Liens/Non-Lienable Installments *					
8: Balance Collectable - End of Month	2,944,006.56	93,557.81	46,870.92	1,034,430.00	1,968,045.97
<b>B: RECONCILIATION OF CASH COLLECTED</b>					
9: Face Amount of Collections - must agree with line 4	170,596.69	5,421.40	2,716.05	53,940.00	110,456.37
10: Plus: Penalties					
11: Less: Discounts	-3,411.92	-108.41	-54.34	-1,078.80	-2,209.13
+/- Over/Under Payments	181.81				
12: Total Cash Collected per Column	167,366.58	5,312.99	2,661.71	52,861.20	108,247.24
13: Total Cash Collected - (12A+12B+12C+12D)					336,449.72

\* Attach any supporting Documentation Required by your Taxing District



**C: PAYMENT OF TAXES**

RES095D-2

**14: Amount Remitted During the Month**

TRANSACTION #	AMOUNT
0204	-1,291.15
0205	-9,587.04
0206	-13,129.89
0207	-14,435.08
0208	-11,930.70
0209	-4,402.14
0211	-21,239.48
0212	-10,905.56
0213	-20,941.74
0214	-12,468.82
0215	-8,839.99
0216	-17,597.96
0217	-4,039.91
0218	-9,739.25
0220	-5,244.62
0221	-13,375.50
0222	-12,177.83
0223	-5,625.24
0224	-7,969.65
0225	-27,285.00
0226	-9,834.68
0227	-4,695.45
0228	-3,593.03
0229	-40,286.95
2019	-18,738.96
CC01	-1,566.96
CC02	-1,453.84
LER1	-24,052.78
<b>TOTAL:</b>	<b>-336,449.20</b>

<b>15: Amount Paid with this Report Applicable to this Reporting Month</b>			<b>Transaction #</b>
<b>16: Total Remitted This Month</b>			
<b>17: List, Other Adjustments</b>			
Parcel	Name	Amount	
/			
/			
/			
/			
/			

**18: Interest Earnings (if applicable)** \$ \_\_\_\_\_  
 Taxing District Use (Optional) \_\_\_\_\_  
 Tax Collector: Gillian Theorge Date: 3/8/19

Carryover from Previous Month \$ \_\_\_\_\_  
 Amount Collected this Month \$ \_\_\_\_\_  
 Less Amount Paid this Month \$ \_\_\_\_\_  
 Ending Balance \$ \_\_\_\_\_

I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month  
 Received by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
 I acknowledge receipt of the report

## **Code Office Report – February 2019**

- 1) Violation Notices Sent – 505
- 2) Resale Inspections – 4
- 3) Rental Inspections – 42
- 4) Commercial Inspections – 0
- 5) Building Permits – 8
- 6) Electrical Permits – 2
- 7) Plumbing Permits – 2
- 8) Mechanical Permits – 1
- 9) Miscellaneous Complaints – 702
- 10) Zoning Hearings – 1
- 11) Health Inspections – 2

### **Current Citations in District Court:**

- |     |  |
|-----|--|
| 795 | Failure to get a Rental License 2016, 17 & 18. |
| 152 | Sanitation                                     |
| 98  | High Grass/Property Maintenance                |
| 68  | Weeds  |
| 2   | Roofs & Drainage                               |
| 1   | Motor Vehicles                                 |

**Total of 1,116 Citations**