

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
November 18, 2020**

The Darby Borough Council met via Zoom on the above date with the following members present: President Jennifer Parks, Vice President Ruby Munden, Mr. Donald Deigh, Mr. Patrick McKenna, Mr. Rudy Taylor, Ms. Janice Davis, Mr. Darren Burrell and Ms. Darlene Hill. Also present was Borough Manager Mark Possenti, Chief Joseph Gabe, & Borough Solicitor Charles Gibbs. Mayor Helen Thomas, Mr. John Metts and Borough Engineer Eileen Mulvena were absent.

President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

**PUBLIC COMMENT:**

Jillian Theorgood, 1136 Kenwood: Comments about Residential Parking on Kenwood.

John Haigis, 1005 Main Street: Comments regarding the Planning Commission and Historical Commission. Made comments regarding 1000 Main Street.

Joi Hopkins, WPSD: Comments about parking by Penn Wood Middle School.

**NEW BUSINESS:**

- a. **Paid Bills – November 2020:** Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. McKenna to pay the bills for the month of November 2020. Motion carries 8-0.
- b. **Approval of October 21, 2020 – Council Meeting Minutes:** Motion made by Ms. Hill; 2<sup>nd</sup> by Ms. Munden. Motion carries 8-0.
- c. **2021 Preliminary Budget:** Motion made by Mr. Burrell; 2<sup>nd</sup> by Mr. McKenna to approve the Preliminary Revenue Neutral Budget for 2021. Motion carries 8-0. Motion made by Mr. Deigh; 2<sup>nd</sup> by Ms. Munden to approve the Preliminary Budget with a 10% increase. Motion carries 8-0.
- d. **Permission to Advertise the 2021 Preliminary Budgets:** Motion made by Mr. Deigh; 2<sup>nd</sup> by Mr. McKenna. Motion carries 8-0.
- e. **Permission to Advertise Ordinance #794 (Tax Ordinance):** Motion made by Ms. Munden; 2<sup>nd</sup> by Mr. Taylor. Motion carries 8-0.

**COMMUNICATIONS & REPORTS:**

- a. Tax Collectors Report: See attached.
- b. Solicitors Report: No Report.
- c. Managers Report: Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Munden to award of sanitary sewer maintenance to A. Gargiule & Sons for Lots 1,2,5 &6 for an initial contract award of \$50,000 with incremental increases as work is identified. Motion carries 8-0. Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. McKenna to award Street Maintenance to A.F. Damon for Lots 4&8 for an initial contract award of \$50,000 with incremental increases as work is identified. Motion carries 8-0. Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Munden to award of storm sewer maintenance to Ernel, Co. for Lots 1,3,5&7 for an initial contract award of \$25,000 with incremental increases as work is identified. Motion carries 8-0.

Motion to approve all Communications and Reports made by Ms. Munden; 2<sup>nd</sup> by Ms. Davis.  
Motion carries 8-0.

**ADJOURNMENT**

Motion made by Mr. Taylor; 2<sup>nd</sup> by Ms. Davis. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

**Tax Collector's Monthly Report to Taxing Districts**  
**For the Month of October, 2020**  
**Darby Borough Taxing District**

0.00

<b>A: COLLECTIONS</b>	<b>REAL ESTATE</b>	<b>FIRE</b>	<b>LIBRARY</b>	<b>TRASH</b>	<b>SEWER</b>	
1: Balance Collectable - Beginning of Month	950,937.16	27,095.22	13,574.13	307,400.00	453,238.73	
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable	950,937.16	27,095.22	13,574.13	307,400.00	453,238.73	
4: Less Face Collections for the Month	39,619.62	1,130.81	566.48	17,400.00	18,511.09	
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month	911,317.54	25,964.41	13,007.65	290,000.00	434,727.64	
<b>B: RECONCILIATION OF CASH COLLECTED</b>						
9: Face Amount of Collections - must agree with line 4	39,619.62	1,130.81	566.48	17,400.00	18,511.09	
10: Plus: Penalties						
11: Less: Discounts						
+/- Over/Under Payments	1,673.58					
12: Total Cash Collected per Column	41,293.20	1,130.81	566.48	17,400.00	18,511.09	
13: Total Cash Collected - (12A+12B+12C+12D)						78,901.58

\* Attach any supporting Documentation Required by your Taxing District

**C: PAYMENT OF TAXES**

14. Amount Remitted During the Month			Transaction	Amount	
Date	Transaction	Amount			
					TOTAL OF ALL TAXES
			Total	\$78,901.58	
15. Amount Paid with this Report Applicable to this Reporting Month			Transaction		
16. Total Remitted This Month					
17. List Other Adjustments					
Parcel #	Name	Amount			
			Total		

18: Interest Earnings (if applicable) \$ \_\_\_\_\_

Taxing District Use (Optional)

Carryover from Previous Month	\$ _____
Amount Collected this Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month.

Received by: Jilliam Stoeberl Title \_\_\_\_\_ Date: 11/10/2020

Tax Collector \_\_\_\_\_ Date \_\_\_\_\_

# MEMORANDUM

## WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY **ndi**

**DATE:** November 12, 2020  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru November 12, 2020

### Current Month Activity:

#### Ordinary Street and Sewer Maintenance

The bid opening for the Ordinary Street and Sewer Maintenance Contracts was held on Thursday, November 5, 2020 at 9:30AM. We recommend the award of three separate contracts: Sanitary sewer maintenance to A Gargiule & Sons for Lots 1, 2, 5, & 6 for an initial contract award of \$50,000 with incremental increases as work is identified; Street maintenance to A.F. Damon for Lots 4 & 8 for an initial contract award of \$50,000 with incremental increases as work is identified; and Storm Sewer Maintenance to Ernel, Co. for Lots 1, 3, 5, & 7 with an initial contract award of \$25,000 with incremental increases as work is identified. Bid tabulations are attached for Council's review.

A to U completed the inlet repairs at Southridge and Crestview. They have completed the sidewalk and curbing replacement and also the fence installation.

#### Grants

2017 CDBG: The contractor should be complete the installation of equipment by the end of the week.

FY 2020 FEMA FMA Grant: The state determined that the proposed project was ineligible for the use of grant funds.

#### Stormwater Tip:

Leaves are a potent source of nutrients. If you mulch them into smaller bits with your lawnmower, it has roughly the same effect as adding a round of store-bought fertilizer.

#### Placeholders:

1. 2018 PA Small Water and Sewer Grant – project not started; grant expires on June 30, 2021.
2. 2021 CDBG – public hearing for potential projects will need to be held at the December Council Meeting.
3. MS4 – review of MCM Plans – March 2021