

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
September 18, 2019**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Mrs. Ruby Munden, Mr. Donald Deigh, Mr. Darren Burrell, Mr. John Metts & Mr. Patrick McKenna. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Deputy Chief Joseph Gabe, Borough Solicitor Charles Gibbs & Borough Engineer Erin Porter. Vice President Jennifer Parks, Mrs. Esther Lites and Mr. Howard Blackson were absent.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

**PUBLIC COMMENT:**

Carolyn Dutton, 917 Forrester: Issues regarding Forrester Avenue.

Williemina Robinson, 253 N. 9<sup>th</sup> Street: Comments regarding Girl Scout Events.

**NRO's:**

Paul McNeish, 806 Powell Avenue: Open a Thrift Store at 806 Powell Avenue. Monday through Friday 9am – 5pm. Motion made by Mr. McKenna; 2<sup>nd</sup> by Mr. Burrell. Motion carries 6-0.

Korto Golowo, 856 Main Street: Open a Home Care Agency. Monday through Friday 830am - 5pm. Motion made by Mr. Deigh; 2<sup>nd</sup> by Mr. Burrell. Motion carries 6-0.

**ENGINEERS REPORT:**

See Attached.

Motion to accept the Engineer's Report made by Ms. Munden; 2<sup>nd</sup> by Mr. McKenna. Motion carries 6-0.

**MAYORS REPORT:**

See Attached.

Motion to accept the Mayor's Report made by Mr. Deigh; 2<sup>nd</sup> by Mr. McKenna. Motion carries 6-0.

**APPROVAL OF MINUTES (8/21/2019):**

Motion made by Mr. Burrell; 2<sup>nd</sup> by Mr. McKenna. Motion carries 6-0.

**NEW BUSINESS:**

a. **2020 Minimum Municipal Obligation:**

Motion made by Mr. Deigh; 2<sup>nd</sup> by Ms. Munden to elect line 9 for the Non-Uniform Pension Plan in the amount of \$56,884.00. Motion carries 6-0.

Motion made by Mr. Deigh; 2<sup>nd</sup> by Mr. Burrell to elect line 9 for the Police Pension Plan in the amount of \$673,145.00. Motion carries 6-0.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached. Motion made by Mr. McKenna; 2<sup>nd</sup> by Mr. Metts to appoint James Childs as Borough Fire Marshal. Motion carries 6-0.
- b. Historical Commission Report: Octrolley Fest.
- c. Tax Collector Report: See attached.
- d. Library Report: Star & Gazing Event
- e. William Penn School District Report: School Updates
- f. Ordinance/Zoning: See attached.
- g. Community Relations: No Report
- h. Municipal Services: No Report
- i. Public Safety: Parking Tickets & Fines
- j. Recreation: Feed the family event.
- k. Finance: Motion made by Ms. Munden; 2<sup>nd</sup> by Mr. Burrell. Motion carries 6-0. Motion made by Mr. McKenna; 2<sup>nd</sup> by Mr. Deigh to approve \$100 for OcTrolley Fest. Motion carries 6-0.

Executive Session for Personnel, Real Estate and Litigation

- l. Solicitors Report: Motion made by Ms. Munden; 2<sup>nd</sup> by Mr. Burrell to vacate court order 2001-001421 in the amount of \$251.00. Motion carries 6-0. Motion made by Mr. Deigh; 2<sup>nd</sup> by Mr. McKenna to approve a \$2.00/hour raise. Motion carries 6-0. Motion for permission to advertise RDA Meeting made by Mr. Deigh; 2<sup>nd</sup> by Mr. McKenna. Motion carries 6-0.

Motion to accept all reports made by Ms. Munden; 2<sup>nd</sup> by Mr. Deigh. Motion carries 6-0.

**ADJOURNMENT**

Motion made by Mr. Metts; 2<sup>nd</sup> by Ms. Munden. Motion carries 6-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

## WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



**DATE:** September 18, 2019  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru September 18, 2019

### FY 2017 CDBG – Development of the soccer field

The trees have been removed by PECO and we are awaiting to get a work schedule from the contractor.

### PA Small Water and Sewer Grant

We can begin the sewer replacement in the Chestnut St area whenever the Borough is ready to authorize it. This is a reimbursement grant. The Borough must pay the contractor first, and then request reimbursement.

### MS4 Separate Storm Sewer Permit

Has the Borough adopted the PRP agreement? The new NPDES permit has been issued.

Two members from NDI will be inspecting outfalls next week for the annual MS4 report.

### Stormwater Tip:

During routine fall tune-ups, check your car and lawn equipment for leaks. A large rainstorm can send gasoline and oil drips from automobiles, lawnmowers and power equipment into waterways.

## **Code Office Report – June, July & August 2019**

- 1) Violation Notices Sent – 1,236
- 2) Resale Inspections – 42
- 3) Rental Inspections – 108
- 4) Commercial Inspections – 6
- 5) Building Permits – 22
- 6) Electrical Permits – 6
- 7) Plumbing Permits – 12
- 8) Mechanical Permits – 10
- 9) Miscellaneous Complaints – 1,783
- 10) Zoning Hearings – 3
- 11) Health Inspections – 5

### **Current Citations in District Court:**

- |     |  |
|-----|--|
| 740 | Failure to get a Rental License 2016, 17 & 18. |
| 285 | Sanitation                                     |
| 98  | High Grass/Property Maintenance                |
| 68  | Weeds  |
| 2   | Roofs & Drainage                               |
| 1   | Motor Vehicles                                 |

### **Total of 1,194 Citations**

Tax Collector's Monthly Report to Taxing Districts  
 For the Month of August, 2019  
 0.00  
 Darby Borough Taxing District

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER	
1: Balance Collectable- Beginning of Month	804,433.02	25,564.33	12,807.17	319,290.00	412,308.47	
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable	804,433.02	25,564.33	12,807.17	319,290.00	412,308.47	
4: Less Face Collections for the Month	36,417.05	1,157.32	579.80	9,570.00	16,329.02	
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month	768,015.97	24,407.01	12,227.37	309,720.00	395,979.45	
<b>B: RECONCILIATION OF CASH COLLECTED</b>						
9: Face Amount of Collections - must agree with line 4	36,417.05	1,157.32	579.80	9,570.00	16,329.02	
10: Plus: Penalties	-3,027.63	96.22	48.20	928.00	1,023.87	
11: Less: Discounts						
+/- Over/Under Payments	0.06					
12: Total Cash Collected per Column	33,389.48	1,253.54	628.00	10,498.00	17,352.89	
13: Total Cash Collected - (12A+12B+12C+12D)						63,121.91

\* Attach any supporting Documentation Required by your Taxing District

**C: PAYMENT OF TAXES**

RES095D-2

**14: Amount Remitted During the Month**

TRANSACTION #	AMOUNT
0801	-5,272.49
0802	-1,199.79
0805	-1,851.52
0806	-2,772.66
0810	-6,079.29
0812	-1,359.87
0820	-2,908.38
0823	-8,946.76
0824	-7,735.61
0827	-10,962.77
0828	-3,519.24
0831	-1,936.57
B805	-5,094.32
B824	-7,153.97
CC24	-1,540.10
CC25	-843.80
<b>TOTAL:</b>	<b>-69,177.14</b>

<b>15: Amount Paid with this Report Applicable to this Reporting Month</b>		<b>Transaction #</b>	
<b>16: Total Remitted This Month</b>			
<b>17: List, Other Adjustments</b>			
Parcel	Name	Amount	

**18: Interest Earnings (if applicable)** \$ \_\_\_\_\_

Taxing District Use (Optional)

Carryover from Previous Month \$ \_\_\_\_\_  
 Amount Collected this Month \$ \_\_\_\_\_  
 Less Amount Paid this Month \$ \_\_\_\_\_  
 Ending Balance \$ \_\_\_\_\_

*Julian Thorgoed*  
 Tax Collector

*9/9/2019*  
 Date

I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month

Received by: \_\_\_\_\_ Title: \_\_\_\_\_ Date \_\_\_\_\_  
 I acknowledge receipt of the report